

31. CIAM Treasurer's Report

31.1 Sanction fees (including EuroTour events)

The payment situation is quite the same as usual. The majority of the sanction fees arrived in time, some were again late or not fully paid, or information is missing, clarifications are in progress. Registered but not paid events are not appearing on the calendar (it is an automatic function on the calendar database). That concerns also for the EuroTour events. By now no events are registered through me, but three events appear on the calendar already, the forms were sent directly.

After years of mass, in the past 2-3 years, since Wolfgang Schulz takes care on them, the forms are ok. This way, maybe, we can cease the special handling of these events.

31.2 Payments for medals

The medal payment situation for 2011 is worst than ever. The office issued 10 invoices to the organizers (mainly in April at the Plenary, the latest in July), but only 4 of them are paid. The missing payments are: AUS (CHF 700), CHN (CHF 700), POL (CHF 3365), SRB (2xCHF 700) and USA (CHF 700). Warning actions are in progress urging these organizers to pay the medals up to the end of the year.

As we have no definite deadline for the medal payments, I propose to set one, which could be November 15 the latest.

31.3 Estimation for the final balance of CIAM budget for 2010

As the budget statement of December 1 shows, the balance of the CIAM budget has increased a bit by about EUR 2000. The actual reimbursements of Bureau members (around EUR 3000 or more), late payments, the CIAM scholarship costs and some others will affect the final figure during the rest of the year.

The estimated balance might be a bit higher or lower than the opening value.

As it happens usually, some budgeted costs will appear only in 2012 and some not budgeted items appear in 2011.

31.4 Reimbursement policy

There are changes in the Bureau therefore we might need to overview our reimbursement policy, after having the final figures for 2011.

31.5 New financial requirements

The FAI made decision on more strict new financial guidelines for budget reporting and also modified the budget structure to unify the FAI and ASC budget structures. A new expense approval process was established and also a form to be used for this purpose.

Expenses below CHF 4000 which are budgeted and non recurring are not subject of higher than ASC approval (but two ASC officials are needed to approve, e.g. the president and the treasurer). If not budgeted, or the value is between CHF 4000 and 10000 the FAI financial director approves, over CHF 10000 the Executive Boards approves.

The modified CIAM budget structure will appear first in my next report about 2011, the approved 2012 budget and the draft budget for 2013.

December 1, 2011

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